

Recreation Commission Meeting Minutes

Wednesday, June 11, 2025

4:30pm at City Hall Board Room

In attendance: AJ Fox- Director, Katie West- Activities Coordinator, Brent Parsley, Leslie Trussler, Dr. Prater Powell, Leslie Brasfield, Mark Messick- Alderman.

1. Roll call of attendance.
2. Approval of agenda for Wednesday, May 14, 2025. A motion is made by Leslie Brasfield with a second by Dr. Prater Powell. All approve.
3. Approval of meeting minutes from Wednesday, May 14, 2025. A motion is made by Leslie Trussler with a second by Dr. Prater Powell. All approve.
4. Citizen Comments
 - A. None.
5. Programs Report
 - A. **Brazilian United Soccer Camp** – There are currently six enrolled with a need of 15 enrolled to host the camp. There are three time options to enroll in the camp, including a full day from 9:00am to 3:00pm, a half day from 9:00am to 12:00pm, or an hour from 3:00pm to 4:00pm. The camp will be held Monday, July 7, 2025 through Friday, July 11, 2025.
 - B. 4th of July – The annual 4th of July celebration will take place on Friday, July 4, 2025 at Rotary Park. Food trucks will begin at 6:00pm, live music by Southbound Crows will begin at 7:00pm, and the firework show by PyroShows will begin at 9:00pm.
6. Maintenance
 - A. **Chiller** – The chiller has been repaired and recharged with Freon. In order to keep it operational until the new chiller arrives, cold water has to be placed on the coils. There is currently a water hose underneath the chiller to ensure it does not overheat. The new chiller that was predicted to arrive in September may be delayed until October due to a hard time obtaining parts.
7. Old Business
 - A. **Tournaments/Third Party Events** – A handful of tournaments and events have taken place including the Tim Johnson softball tournaments, Coffee County Fast Pitch tournaments, the Red Raider Soccer 5K, two Makos swim meets, Good Friends Music Fest, and the Coffee County Manchester Public Library Summer Reading Program.
 - B. **TDEC Ballfield Renovation** – The project has been completed except for the small list that St. John Engineering has sent over to C & H to complete. A final inspection will be performed on Monday, June 23, 2025 to officially close out the project.
 - C. **5-Year Recreation Center Maintenance Plan – Wold Agreement – Phase 1** – New filters have been installed for all three pools and the outdoor pool has been re-plastered. The only two projects in

phase 1 that are on halt at this time are the installation of the lily pads due to the landing pads on the start and end not being in place, and the placement of new tile that will not be installed until the fall due to the tile not being available in time before the summer opening date.

- D. **Recreation Membership Pricing** – A new list of membership pricing will be reviewed by the Manchester City Finance Committee on Tuesday, June 17, 2025 and be further taken to the Board of Mayor and Alderman for approval.
- E. **Department Financial Report** – The Recreation Complex has made \$86,132.49 in revenue during the month of May 2025, down from the revenue in April 2024 of \$126,716.73 due to bad debt being written off.

8. New Business

- A. **Pool Hours** – The outdoor pool hours have been expanded in 2025 due to low attendance of Monday and Wednesday private parties. With the exception of a few Wednesday parties, the pool hours for the 2025 season are as followed; Monday-Thursday 10:00am to 8:00pm, Friday and Saturday 10:00am to 5:00pm, and Sunday 12:00pm to 5:00pm.
- B. **Skate Park Discussion** – Citizen Isaiah Campbell has reached out to Mayor Hobbs in regards of potentially redoing and adding to the skate park including re-pouring concrete to patch cracks, installing a shelter for shade, and adding a few trick structures. Director AJ Fox is looking into pricing for what these requests will cost.

9. Items from the Recreation Commission

- A. There have been discussions about the old alternative school on Emerson Street including who has custody of the building and whether there could be any future plans for the building.

10. Next Meeting: Wednesday, July 9, 2025 at 4:30pm.

11. Adjournment

Respectfully Submitted,

Katie West

Activities Coordinator